



INTERNATIONAL STUDENT PLACEMENTS

HOST APPLICATION

Applicant: \_\_\_\_\_  family  
First Name Last Name  
 Applicant's Spouse: \_\_\_\_\_  couple  
First Name Last Name  single  
 Home Address: \_\_\_\_\_  single parent  
Street Address  retired

\_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_  
City State Zip

Applicant's Cell Phone: (\_\_\_\_) \_\_\_\_\_ Spouse's Cell Phone: (\_\_\_\_) \_\_\_\_\_  
Area Code Area Code

Applicant's Email: \_\_\_\_\_ Spouse's Email: \_\_\_\_\_

Applicant's Work: \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_  
Occupation Employer Area Code

Spouse's Work: \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_  
Occupation Employer Area Code

Provide the following information for other family members or other persons living in your home:

1. Adult: \_\_\_\_\_  M  F  
First Name Last Name  
 Work: \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_  
Occupation Employer Area Code  
 Relationship to Host Family Applicant: \_\_\_\_\_ DOB: \_\_\_\_\_  
Month/ Day/ Year

2. Adult: \_\_\_\_\_  M  F  
First Name Last Name  
 Work: \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_  
Occupation Employer Area Code  
 Relationship to Host Family Applicant: \_\_\_\_\_ DOB: \_\_\_\_\_  
Month/ Day/ Year

3. Child: \_\_\_\_\_ Birthday: \_\_\_\_\_  M  F  
First Name Last Name Month / Day / Year

4. Child: \_\_\_\_\_ Birthday: \_\_\_\_\_  M  F  
First Name Last Name Month / Day / Year

5. Child: \_\_\_\_\_ Birthday: \_\_\_\_\_  M  F  
First Name Last Name Month / Day / Year

Do you have any pets?  No  Yes If yes, please provide the following information for each:

1. Type: \_\_\_\_\_ Name: \_\_\_\_\_ Kept:  inside  outside  both  
 2. Type: \_\_\_\_\_ Name: \_\_\_\_\_ Kept:  inside  outside  both

Please select:  house  apartment or condo How many students can you accommodate?  1  2  3

Are you willing to supply your student with a lock on their bedroom door?  Yes  No

I/We prefer:  male student  female student  no preference

What college is nearest to your home? What is the closest bus route from your home to that school?

School: \_\_\_\_\_ Bus # \_\_\_\_\_ School: \_\_\_\_\_ Bus # \_\_\_\_\_

School: \_\_\_\_\_ Bus # \_\_\_\_\_ School: \_\_\_\_\_ Bus # \_\_\_\_\_

Why would you like to host an international student?

\_\_\_\_\_  
\_\_\_\_\_

Is there beneficial information to know about you or your family in order to make a compatible match?

\_\_\_\_\_  
\_\_\_\_\_

Does anyone in your home smoke?  Yes  No

Please describe you and/or your family's interests:

\_\_\_\_\_  
\_\_\_\_\_

Do you regularly prepare dinner in the evening? What kinds of food(s) do you prepare?

\_\_\_\_\_  
\_\_\_\_\_

How will you integrate your student into your daily/weekly family activities?

\_\_\_\_\_  
\_\_\_\_\_

How did you hear about the ISP program?

\_\_\_\_\_

Please provide two character references. These must be personal, non-familial references who have known you for at least five years.

1. Name: Mr./Mrs./Ms. \_\_\_\_\_ Phone:(\_\_\_\_\_) \_\_\_\_\_  
First Name Last Name Area Code

2. Name: Mr./Mrs./Ms. \_\_\_\_\_ Phone:(\_\_\_\_\_) \_\_\_\_\_  
First Name Last Name Area Code

I verify that the information on this form is true and correct to the best of my knowledge. I/we have signed and agree to the terms of the Host Agreement.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Print Date: \_\_\_\_\_

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FOR COORDINATOR'S USE ONLY

Accepted:

Host Visit Date: \_\_\_\_\_

Notes:



INTERNATIONAL STUDENT PLACEMENTS • HOST AGREEMENT

This Agreement, including all exhibits and attachments (this "Agreement"), is made and entered into as of the \_\_\_\_\_ day of the month of \_\_\_\_\_ 200\_\_ ("Effective Date"), by and between International Student Placements, LLC ("ISP"), having its principal place of business at 199 First Street, Suite 305, Los Altos, California, 94022-2708 U.S.A., and \_\_\_\_\_ ("Hosts").

The purpose of this Agreement is to set forth the mutually agreeable terms and conditions under which ISP shall place students with Hosts in providing International Students with Homestays. In exchange for the mutual promises and covenants contained herein, and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

**SCOPE OF THE AGREEMENT.** The terms and conditions of this Agreement govern all documents issued by ISP and Hosts. The term of this Agreement will begin on the Effective Date and will continue in effect until terminated by either party as set forth in the paragraph "Termination".

**RESPONSIBILITIES OF HOSTS.** Hosts shall sign the attached Host Code of Conduct. Hosts understand and agree that students are not employees or agents of ISP and that control of the students' behavior is a matter between Host and the student(s). Hosts understand that ISP's knowledge is limited as set forth in the paragraph "Responsibilities of ISP"; Hosts assume full responsibility in accepting or rejecting a student. Should Hosts elect to accept a student, Hosts commit to housing that student for the term indicated by Hosts' Area Coordinator. It is understood and agreed that if the student stays in residence beyond the initial agreed upon duration of stay, ALL ISP payment procedures and policies will remain in effect, without modification, until the Student leaves the residence. Hosts fully indemnify ISP for any claim arising from any student's conduct as set forth below in the paragraph "Indemnification". Hosts shall carry adequate liability insurance (homeowner's or renter's) to cover any loss resulting from hosting a student. This includes any damage that students may cause over \$250. Hosts shall provide a furnished, private bedroom that includes at a minimum a bed (bed must have frame-not laying on the floor) with linens, a door which may be locked from the inside of the bedroom, a desk, clock, dresser, closet space, towels, and adequate lighting for each student. For some special programs only, Hosts may have two students share a bedroom per the Area Coordinator's direction, otherwise all students must have their own bedroom. Hosts shall provide meals for the students as directed by their Area Coordinator. Hosts shall show students the area around Hosts' home and help students with cultural adjustment. Hosts will not lend vehicles to students. Hosts understand that ISP will not become involved in any disputes or problems that arise from the lending, purchase or rental of vehicles.

**REMOVAL OF STUDENTS FROM THE HOST HOME.** Host families have the right to request that student(s) be moved from their home by the ISP Coordinator within the initial contract period of the student's stay for any reason. **AT ANY TIME, ISP HAS THE RIGHT TO MOVE A STUDENT FROM THE HOSTS' HOME FOR ANY REASON. IN THIS CASE, THE RELATIONSHIP BETWEEN HOST, ISP, AND STUDENT IS IMMEDIATELY TERMINATED AND THE STUDENT IS NOT OBLIGATED TO PAY HOSTS FOR THE PERIOD IN WHICH THEY ARE NOT IN RESIDENCE. HOSTS MUST REFUND THE PORTION OF THE UNUSED MONTH'S RENT TO THE STUDENT AND/OR ISP IMMEDIATELY.**

**RESPONSIBILITIES OF ISP.** It is understood and agreed ISP will not perform a personal background check on students. The sum total of ISP's knowledge of any student is based on the student's application to ISP. ISP is under no obligation to, and will not, verify the information provided by any student on the application and/or perform a personal background check.

**PAYMENT TERMS.** Hosts are paid according to the area and program for which their assigned students have enrolled. Hosts shall indemnify and hold harmless ISP for any costs associated with hosting an international student. **IN AREAS WHERE ISP STUDENTS PAY THEIR HOSTS DIRECTLY, IF A STUDENT FAILS TO PAY RENT THAT IS DUE, HOSTS HAVE THE OPTION OF PURSUING LEGAL RECOURSE AGAINST THE STUDENT ON THEIR OWN RECOGNIZANCE; ISP WILL ASSIST HOSTS IN RENT COLLECTION TO THE EXTENT THAT IT IS LEGALLY RESPONSIBLE.** In areas where ISP pays Hosts directly, Hosts understand that there may be delays in receiving rent from ISP if obtaining the student's rent is delayed. Under normal circumstances, Hosts should receive the rent no later than the 7th of each month or seven days after the student's arrival for short-term programs.

**STUDENT CONDUCT.** All students have signed a Code of Conduct that remains on file with the ISP Main Office. Hosts have the right to request a copy of this.

OTHER.

**Independent Contractor.** The relationship of the parties established under this Agreement is that of independent contractors. Neither party is a partner, employee, agent or joint venture partner of or with the other. Neither party has the right or authority to assume or create any obligation on behalf of the other party.

**Termination.** If either party is in material breach of this Agreement, the other party shall notify the breaching party in writing and may immediately terminate this Agreement by sending a written Final Notice of Termination. Termination of this Agreement shall not relieve Hosts' obligations to pay all fees incurred prior to any termination and due and owing hereunder.

**Warranty and Remedies.** HOSTS WARRANT THAT: 1) HOSTS WILL CONTINUE TO LIVE IN THIS RESIDENCE FOR THE DURATION OF A STUDENT'S STAY AND WILL ADVISE ISP IF ANY NEW PEOPLE MOVE INTO THE HOME AND/OR IF THE HOST WILL BE GONE FROM THE RESIDENCE FOR EXTENDED PERIODS; 2) HOSTS HAVE IN FORCE ADEQUATE LIABILITY INSURANCE AND WILL CONTINUE TO KEEP THE POLICY IN FORCE FOR THE DURATION OF THE TIME IN WHICH ANY STUDENT IS PLACED IN THE HOME BY ISP; 3) NO PEOPLE LIVING, STAYING, OR VISITING, IN THE HOSTS' HOME ARE REGISTERED SEX OFFENDERS OR HAVE BEEN CONVICTED OF ANY FELONY OR ANY SEX OFFENSE. ISP WARRANTS THAT: 1) IT HAS REVIEWED THE APPLICATION SUBMITTED BY EACH STUDENT; 2) EACH STUDENT HAS SIGNED A "STUDENT CODE OF CONDUCT". THE PARTIES MAKE NO OTHER WARRANTIES, EXPRESS OR IMPLIED, OTHER THAN THE WARRANTIES EXPRESSLY SET FORTH IN THIS SECTION.

**Limitation of Liability.** IN NO EVENT SHALL ISP HAVE ANY LIABILITY TO HOSTS FOR ANY INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, HOWEVER CAUSED, AND UNDER ANY THEORY OF LIABILITY, WHETHER OR NOT ISP HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

**Indemnification.** HOSTS UNDERSTAND THAT THE APPLICATION COMPLETED BY EACH STUDENT PROVIDES LIMITED INFORMATION AND THAT THE APPLICATION AND THE STUDENT CODE OF CONDUCT ARE NOT A PREDICTOR OF FUTURE BEHAVIOR. HOSTS FURTHER UNDERSTAND THAT ISP CANNOT CONTROL OR GUARANTEE THE BEHAVIOR OF ANY STUDENT. HOSTS ASSUME ALL RISK ASSOCIATED WITH HOUSING STUDENTS. HOSTS WILL NOT INSTITUTE A CLAIM AGAINST ISP AND WILL RELEASE AND HOLD ISP FOREVER HARMLESS FOR ANY AND ALL CLAIMS ARISING FROM THE BEHAVIOR OF ANY STUDENT. FURTHER, HOSTS WILL NOT INSTITUTE A CLAIM AGAINST ISP, NAME ISP AS A PARTY, CALL ISP AS A WITNESS, OR SEEK DISCOVERY FROM ISP FOR ANY OR ALL FINANCIAL DISPUTES WITH ANY STUDENT.

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MAIN OFFICE:  
International Student Placements, LLC  
199 First Street, Suite 305  
Los Altos, California 94022 U.S.A.  
www.isphomestays.com

NORTHERN CALIFORNIA:  
Main Office  
office@isphomestays.com  
tel +1 650-947-8879  
fax +1 650-948-1105

SOUTHERN CALIFORNIA:  
info@isphomestays.com  
  
HAWAII:  
office@isphomestays.com

**Governing Law.** The parties agree to file any dispute regarding this Agreement in Santa Clara County, California Superior Court, and that any case will be determined using California law.

**GENERAL CONTRACTUAL PROVISIONS.** This Agreement is the complete and exclusive statement between the parties regarding the subject matter of this Agreement. All notices must be in writing. Any modification to the terms and conditions of this Agreement must be in writing and by all parties. If any dispute arises, the prevailing party shall be entitled to receive reasonable attorneys' fees and costs, in addition to any other relief it may be awarded. The Section headings used in this Agreement are for convenience of reference only and will not limit or extend the meaning of any provision of this Agreement. If any provision of this Agreement is held to be invalid or unenforceable for any reason, the remaining provisions will continue in full force. The waiver by either party of a breach of any provision of this Agreement will not operate or be interpreted as a waiver of any other or subsequent breach. This Agreement or any interest therein shall not be assigned by either party without the prior express written consent of the other party. This Agreement shall be binding on and inure to the benefit of the successors and assigns of the parties hereto.

**HOST CODE OF CONDUCT**

The undersigned Hosts agree to abide by the following course of conduct:

1. Hosts will refrain from engaging in any illegal activities. Hosts may not have their home for sale at any point of the ISP student's stay.
2. Hosts will not encourage or allow students to engage in any illegal activities on the Hosts' premises or to the best of Hosts' knowledge. This includes, but is not limited to, use of illegal drugs, under-age alcohol consumption, driving while under the influence of alcohol or drugs.
3. Hosts will provide clear and explicit written instructions regarding household rules and customs that they expect the international student to follow. Hosts will engage in open communication with students regarding household guidelines. Hosts may not enter their student's bedroom unless in case of emergency.
4. Hosts will respect the privacy, property, and bodily integrity of students. Hosts understand and agree that a sexual and/or romantic liaison with a student is unacceptable.
5. Hosts understand that while the Host Code of Conduct is written in plural form, the Host Code of Conduct applies to each of them individually.
6. Hosts will provide students with toilet paper, bed linens, towels, laundry detergent and light bulbs, at no extra charge. Hosts will not ask students to baby-sit. If the host family does not have a washing machine at home, hosts will take the student to and from the laundromat once per week and provide money and soap for two loads per week (not including linens and towels).
7. Hosts will include students in family life, help with cultural adjustments, and take students to areas of interest. Host will orientate students in their local neighborhoods, paying attention to bus stops, shops, banks, and their school. Host will ride the bus with their student to and from school at least once at the beginning of their stay. Students in the college program shall receive a key to the host home.
8. Hosts will not contract directly or make personal rental contracts with ISP students at any time while students are in residence, regardless if the student stays in residence beyond the initial agreed upon duration of stay. Non-compliance with this provision will result in Hosts being disqualified from hosting future ISP students. If the host is disqualified by ISP, either at the time of their host interview by the ISP coordinator or after, Hosts agree they have no recourse regarding damages related, but not limited to, loss of income and defamation/slander.
9. Hosts will not charge students for any additional costs other than rent without advance approval from ISP. The only exception is internet access fees, which are to be capped at \$ 25.00/month, per student. Hosts must take the total monthly charge for the internet and divide this by the number of people residing in the home using the internet, including themselves and other family members, to get the monthly amount to charge the student. Under no circumstances will a deposit be required of the student. Imposition of additional fees or deposits will result in disqualification from current and present Hosting opportunities.
10. In ISP regions where students pay Hosts directly for rent, Hosts will only accept rent in one-month increments.
11. It is understood and agreed that in instances where a student leaves, or is asked to leave earlier than originally scheduled, Host will indemnify and hold harmless ISP from all claims including, but not limited to, loss of income, defamation and slander.
12. Hosts will inform the ISP main office and/or their area coordinator if any adults move into the home other than those listed on this agreement below. Hosts will keep all household information current with ISP and inform ISP if any information changes on their host profile (employment, phone numbers, etc).

The parties certify that they have read this Agreement and agree to be bound hereto. Each party warrants that it has full power and authority to enter into and perform under this Agreement and that the person signing this Agreement on behalf of such party has been duly authorized and empowered to execute this Agreement. Hosts understand that while the term "Hosts" is used in the plural, it applies to each of the undersigned Hosts individually. **HOST FAMILY WARRANTS AND GUARANTEES THAT EACH AND EVERY PERSON OVER THE AGE OF 18 RESIDING IN THE HOST HOME HAS SIGNED THIS AGREEMENT.**

In witness whereof, the parties hereto have caused this Agreement to be executed

**HOST:**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Date: \_\_\_\_\_

**HOST:**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Date: \_\_\_\_\_

**ADULT RESIDENT (over age 18):**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Date: \_\_\_\_\_

**ADULT RESIDENT (over age 18):**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Date: \_\_\_\_\_